



Shu Ren International School

Fall 2009 After School Program (Sep 1 – Nov 20)

Registration Form

www.ShuRenInternationalSchool.com

1333 University Avenue, Berkeley, CA 94702

Phone: (510) 981-0320 and (510) 981-0291

I. Contact Information

Student's Name	
Date of Birth	
Home Address	
School Currently Attending	Name
	Address
	Grade
Parent / Guardian 1	Name
	Day Time Phone
	Cell Phone
	Email
Parent / Guardian 2	Name
	Day Time Phone
	Cell Phone
	Email
Additional Individuals Authorized to Pick Up the Student	Name
	Day Time Phone
	Cell Phone
	Email
Additional Individuals Authorized to Pick Up the Student	Name
	Day Time Phone
	Cell Phone
	Email
If a medical emergency occurs, 911 will be called. List any medical information:	

II. Transportation

1. Do you need pick-up from your child's school (\$5/per trip)? Yes ____ No ____
2. If yes, please let us know the time, specific location for pick-up, child's school/teacher contact information, and type of car seat required:

3. Please let us know whether your child's school provides back-up childcare in case of a late pick-up. If yes, please let us know where we may find your child and how long the backup childcare can be.
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4. Are you interested in finding a carpool match from your child's school? Yes ____ No ____

III. Registration and Fees

Classes on Mondays and Wednesdays will focus on Listening and Speaking

Classes on Tuesdays and Thursdays will focus on Reading and Writing

Classes on Fridays will focus on Reviewing the week's material

After-School Program (including one hour of Mandarin from 3:30 - 4:30pm)	\$/Hour	Selection		
		Day (Please circle)	Total # of Hours	Total Cost
5 days a week (3pm - 6pm)	\$7	M, Tu, W, Th, F	159	\$1,113
4 days a week (3pm - 6pm)	\$8	M, Tu, W, Th, F		
3 days a week (3pm - 6pm)	\$9	M, Tu, W, Th, F		
2 days a week (3pm - 6pm)	\$10	M, Tu, W, Th, F		
Additional Enrichment Classes				
TBD				
One Hour Mandarin Class Only				
5 days a week	\$12	M, Tu, W, Th, F (3:30 - 4:30pm)		
4 days a week	\$13	M, Tu, W, Th, F (3:30 - 4:30pm)		
3 days a week	\$14	M, Tu, W, Th, F (3:30 - 4:30pm)		
2 days a week	\$15	M, Tu, W, Th, F (3:30 - 4:30pm)		
Enrichment Classes (TBD)				
Pick-Up (\$5/trip, please call the School for availability before paying)				
Registration Fee				\$25
Total				

Notes:

- 1) Please see after-school program calendar on p.4 for no class days.
- 2) One payment for the entire session is due at Registration.
- 3) A minimal number of students are required for a class to start.
- 4) Enrichment class schedule is to be announced later.

IV. School Policies

Please initial each of the items below to indicate that you have read and understand the statements.

_____ **Behavior Policy:** I understand that my child is expected to follow all rules established by his or her instructor, and any failure to comply will result in dismissal from the program. I also understand that no refunds will be given under such circumstances.

_____ **Refund Policy:** I understand that there are no refunds once classes begin unless a medical emergency occurs (Doctor's note needed) or the activity is canceled due to lack of enrollment.

_____ **Pick-up Policy:**

(1) I understand that I shall provide Shu Ren International School notification of any schedule changes of my child(ren). The notification will occur at least one day before the class day. In an emergency situation, I shall contact the School as soon as possible concerning any changes. **Failure to provide prior notification of schedule changes will result in a charge \$50 for the first incidence and \$100 for the second incidence.**

(2) I understand that I am responsible to communicate with my child(ren)'s teacher/school to ensure that my child(ren) arrive at the designated pick-up place on time.

_____ **Sign-out Policy:** I understand that I (or my designated pick-up person) will sign out when picking up the my child(ren). The sign-out sheet is located by the door of the classroom.

_____ **Transfers:** I understand that a \$15 service fee is required to transfer from one session to another.

_____ **Returned Checks:** I understand that a \$25 fee will be charged for returned checks.

V. Wavier Statement

I give permission for my child, _____ to participate in the above listed After School Program(s) at Shu Ren International School. In doing so, I hereby absolve Shu Ren International School from all liability that may arise as the result from above named child's participation in the activities listed above. I recognize and acknowledge that there are certain risks inherent in my child's participation in said program and I agree to assume the risk of accident or injury sustained in connection with the program. I further release Shu Ren International School, its officers, employees, agents and volunteers from all liability that may arise as the result from above named child's participation in the listed activities. I realize that Shu Ren International School is not responsible for lost or stolen articles. I have read and fully understand the terms of this Waiver, Release and Indemnity.

Parent/Guardian 1 signature

Date

Parent/Guardian 2 signature

Date

Shu Ren International School

After-school Program Calendar (2009-2010)

Fall Session Days
No Class Days

Winter Session Days

Spring Sessions Days

September						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Number of days with classes by each day of the week:

Fall: M - 09; Tu - 12; W - 12; Th - 12; F - 08
 Winter: M - 10; Tu - 12; W - 12; Th - 12; F - 07
 Spring: M - 11; Tu - 12; W - 12; Th - 12; F - 08

Total = 53 Days
 Total = 53 Days
 Total = 55 Days